

Board Meeting Minutes

KC International Academy

October 22, 2024 at 4:00pm zoom

Call to Order

The KC International Academy Board meeting was called to order by Jauqua Preston Wilkins at 4:05 pm with a quorum.

Those Governing Board Members present: Jauqua Preston Wilkins, Tanesha Thompson, Shanelle Brewster, Joycelyn Strickland-Egans, and Scott Swaggart

Those governing members not present at the meeting: Sycil Profitt and Ramsey Atieh

Welcome Guests

None

Approval of Agenda (Action)

Motion by Jauqua reston Wilkins to approve the agenda as presented. Motion carried unanimously.

Approval of Minutes (Action)

September 22,2024 regular meeting minutes were approved as written.

KCIA Celebrations

KCIA Celebrations and Announcements

- JoJo's Catering Staff and Student Lunches: Jo Jo's partnership has produced improvement in food quality, quantity of portions for students and communication between the school and vendor.
- KCIA Fall Sports: Volleyball; Coaches Maya Coen and Bayleigh Jordan, Cross County; Coach Sean Thorton, Flag Football; coaches James Mc Cay and Cameron Figueroa
- Parent Teacher Conferences and FACE Team Parent Engagement Event
Fall 2024: Wednesday, October 30th from 4-6pm and Thursday October 31, from 8am-3pm.
- Professional Development: November 5, 2024; Safety Preparedness Discussion
- Holiday Staff Social: December 6, 2024 from 6:00-8:00 pm at Westport Flea Market

Unfinished Business:

None at this time

Open Forum/New Business

None at this time

Finance Report (Action)

Shanelle Brewster representing the Financial Committee, gave the October 2024 monthly check register/ financial reports.

Motion carried unanimously.

Consent Items (Action)

Personnel (*Dr. Stacy King*)

New Teacher Mentor List:

- 3 first year teachers and mentors
- 7 second year teachers and mentors

Appointments / Resignations:

- New Building Substitute Teacher
- New Spanish Translator

Superintendent's Report 1

Website Update (*Dr. Stacy King*) **(Action)**

- Proposal with MODI Creative
- The Challenge: KCIA's current WordPress (WP) website was built in Q1 of 2017. Industry standards recommend a site redesign/rebuild every 3-4 years
- The Solution: KCIA needs a website that serves as the primary digital hub for up-to-date information and resources. It needs to be intuitive to navigate and provide a platform where users can quickly and easily find what they need. Our recommendation is to create a brand-new WordPress website built on the Elementor framework.
 - Redesigned Look and Functionality
 - User Friendly
 - Mobile Ready
 - Multi-Language Translation
 - Password Protected "Staff Only"
 - Resource Section
 - Careers Pages
 - Elementary and Middle School
 - Landing Pages
 - Calendar of Events
 - Social Media Connectivity
 - Links to HR Resources
 - Documents Hub
- Timeline
 - Dependent on Full Proposal (typically 3-6 months)
- Cost
 - \$13,500

Motion by Joycelyn Strickland- Egans to approve the proposal for the MODI Creative Website. Second

by Tanesha Thompson. Motion carried unanimously.

PCPBS Proposal (*Dr. Stacy King*) **(Action)**

- Kansas City PBS' early children's services combine a trusted TVchannel, a livestream on digital platforms and an interactive gaming feature.

Motion by Shanelle Brewster to approve the partnership between KCIA and PCPBS for airtime/commercial. Second by Joycelyn Strickland-Egans. Motion carried unanimously.

Curriculum & Instruction Written Report (*Kate McDowell*)

- First Quarter Highlights: Teachers and staff have worked so hard during the first quarter of the school year and implemented many practices to support student learning
 - Third Grade Chefs: Students were surprised with chef costumes and pancakes, and their day's learning targets were tied to food. In math, students used measurement skills to make trail mix. In ELA, they focused on transition words and sentence elaboration in reading and writing about recipes.
- Future Scientists: KCIA adopted the resource Amplify Science in grades three, four and five for the first time this year (supported in part by a SchoolSmartKC grant) and dedicated a more substantial block of time to science education in our daily schedule.
- Hello, Library: Our library elective is back in elementary school! K-4 students attend the library as an elective/specials class weekly, allowing for students to check out books, build a love for reading, and focus on our state's standards for research.
- Friendship Classrooms: K-4 students launched their Friendship Rooms to build connections and relationships with peers across grade levels. Students are paired with a buddy in another classroom and will meet monthly to work together on a variety of topics throughout the year. Students were so excited to get to know their new friends!
- Academic Readiness
 - Kindergarten Readiness
 - Reading Intervention
 - Fall NWEA: Math
 - Fall NWEA: ELA
 - Fall NWEA: Science

Student Services Written Report (*Jennifer Wilson*)

- Services Highlight: Food Service
 - KCIA Food Service
 - Jo Jo's Catering
- Engagement Measures
 - Enrollment
 - KCIA Enrollment Update
 - Open Seats and Waitlist Count
- Attendance
 - KCIA % Present Daily
 - KCIA Tiered Report
- Demographics
 - Countries of Birth

- Home Languages
- Student Demographics

Bond Update *(Dr. Stacy King)*

There are seven schools including KCIA still considering signing the MOU and participating in the Bond.

- November 8, 2024 is the hard KCPS deadline for committing to be a part of the Bond.
- Ongoing concerns expressed by our legal representation include:
 - Lack of language that honors the \$50 million-dollar commitment regardless of the number of charter schools participating in the bond
 - Lack of clear language that affirms participating charters can expand seats based on sponsor agreement
 - Lack of clear language around how the interest earned on the \$50 million will be disbursed
 - Lack of language that establishes course of action if KCPS does not honor its commitment (language does exist for KCPS if charter schools do not honor the commitment)

Parking Lot and Bid Update *(Dr. Stacy King)* **(Action)**

KC International Academy Parking Lot Update

- All trees have been removed.
- All power and water lines have been relocated.
- Public relations have been positive with the community - Positive feedback about the level of communication and A.L. Huber's leadership in overseeing the work.
- Next steps are starting the retaining wall.
- The project is currently on track to finish by mid-December at the latest.

A.L. Huber Construction Bid

Motion by Shanelle Brewster to approve the A. L Huber Construction bid. Second by Joycelyn Strickland-Egans. Motion carried unanimously.

Alternative Transportation Service Agreement: *(Dr. Stacy King)*

The legal document that outlines the terms and conditions of a transportation service between KC International Academy and First Student Transportation for the 24-25 SY

Safety and Preparedness Update: November 5, 2024 Staff Development

- Introduction of the District Safety and Preparedness Team:
 - Kaylin Griffin (Elementary Representative)
 - Michael Goodwin (Middle School Representative)
 - Harold Scott
 - Shaun Henry
 - Jake Boswell
 - Jennifer Wilson
 - Kate McDowell
 - Stacy King

Focus On Safety

- New location for the main security station with a secured inner door
- Intentional scheduling of the security team to maximize security support
- Window overlay on all ground floor windows that is shatter resistant

- Upgraded/additional cameras
- In process of adding locks on classroom and office doors (deadbolts or stronger locks)
- Additional speakers added to outside playground and soccer field
- New parking lot will have lighting and cameras
- Crosswalk will be added from parking lot to KCIA campus
- KCPD Disclosure Agreement
- Shared KCIA blueprints/ building maps and emergency plans (with reunification locations) with KCPD
- Flip Book 101
 - Stay and Teach
 - Soft Lockdown
 - Fire Drill Expectations Procedures
 - Severe Weather/Tornado Procedures
 - Earthquake Procedures
 - General Guidance For All School Evacuations
 - General Guidance for Medical Emergency
 - Emergency Response Team (ERT)
 - Hazmat
 - Response to Fights and Criminal Activity in the Community
 - Kidnapping/Missing Student
 - Bomb Threat/Suspicious Item
 - Bomb Threat - Questions to Ask
 - Communication Methods
- Active Intruder
 - What is ALICE?
 - ALERT!
 - LOCKDOWN!
 - INFORM
 - COUNTER
 - EVACUATE
- 7 Tips for Classroom Setup to Guard Against a School Shooter
 - Know the layout of KCIA and the nearest exits to your classroom
 - Place your natural threshing position as far from the door as possible
 - Pre-plan how you will barricade your room in case of an intruder
 - Create a path into class
 - Observe the type of door leading into your classroom
 - Know how to use your classroom windows
 - Keep your door locked when you have students in the classroom

President's Report

Board Evaluation Tool: In person survey to be sent out by President Jauqua Preston Wilkins (Michelle Haynes-Winter will assist if needed)

Board Committees Reminders : Submit Dates/Times for Public Notice. Information will be available after committees have decided on arrangements.

Adjournment

Meeting adjourned at 5:26pm. Present: Governing Board Members: Jauqua Preston Wilkins, Tanesha Thompson, Joycelyn Strickland-Egans, Scott Swaggart, and Shanelle Brewster.

Next regular meeting will be on Tuesday, October 22, at 4:00pm. via Zoom.

Jauqua Preston Wilkins, Board President

Tanesha Thompson, Board Secretary

Michelle Haynes-Winter

Michelle Haynes-Winter, Records Custodian